

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - 501

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ disk contains metallic platters.	Floppy Disk	Hard Disk	Optical Disk	Magnetic Tapes	B
2	_____ images are in the form of columns and rows.	vector drawn images	bit map images	line art images	None of these	B
3	_____ Is not type of printer	Plotter	Laser	Solid	Dot Matrix	C
4	_____ is the image form, we see moving image on screen.	still image	movement	audio	motion image	D
5	_____ is used in ATM, Mobiles and Tablets	Bar Code	MICR	Touch Screen	Bar Code	C
6	_____ option is used to copy formatting from one place and apply it to another	Copy	Formatting	Format Painter	Copy Formatting	C
7	_____ is used for Center Alignment in word in MS Word 2019 .	ctrl + b	ctrl + c	ctrl + d	ctrl + e	D
8	_____ view helps to set outline of current document	Page Layout	outline view	normal	web layout	B
9	_____ can be used to set margins and indents in Document	Ruler	Staus area	status bar	tool bar	A
10	_____ option of table is used to arrange data in ascending order.	sort	merge	add	None of these	A
11	AVERAGE function is used to calculate the average of all the values of the range.	TRUE	FALSE			A
12	A-Z sequence means _____ sorting of a text.	Descending	Ascending	Vertical	Vertical d) Numeric	B
13	Before using subtotal tool, the table must be sorted according to the column on which the subtotal is based.	TRUE	FALSE			A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
14	Before using the Lookup Function it is necessary to sort it according to the Table Lookup Vector Column.	true	false			A
15	By default, _____ protection is given by Excel to all cells.	Grouped	Ungrouped	Free	Locked	D
16	At the bottom side of the Animation Pane, with ----- button we can change the sequence of objects to be animated	sequence	Preferences	Re-order	Priorities	C
17	Blank, Comparison, Title only etc. are the types of slide layouts in PowerPoint.	TRUE	FALSE			A
18	Hardware that creates sound from a Mathematical representation-	Set top Box	Speaker	Sound Synthesizer	Receiver	C
19	Blinds, Honeycomb, Cube, Doors are some of the Transition effects in PowerPoint.	TRUE	FALSE			A
20	BMP means _____	Bitmap	Presentation	Document	Folder	A
21	_____ is a set of program to detect virus in an Antivirus Program.	DVD	Virus Scan	CD	Hard Disk	B
22	_____ is a type of Digital Computer.	Super	Mainframe	Micro	All of these	D
23	_____ is an internet search tool.	Gmail	Facebook	Gopher	Chrome	C
24	_____ is result after processing the input.	Input	Output	Logic	Storage	B
25	_____ is the powerful PC and data is stored in it.	Date Line	Client	Server	None of these	C